

| Certified Survey Plan - Checklist Non-DPL | | ✓ Or NA |
|---|--|---------------|
| Search | Survey Graphic Index checked for surveys not indexed on the Survey Data Base (SDB) | |
| | SDB - searched for plan references and PSM coordinates | |
| | Search list compiled and attached to plan | |
| | Other plan data sources checked if required eg plots and other Survey Plan Records | |
| Panel | DAC – Check that DAC approval is less than 12 months old, and plan conforms with approval | |
| | Development Number | |
| | Sheet numbers shown on all sheets | |
| | Title system (RPA, NUA, Crown) | |
| | Title Reference(s) current | |
| | Hundred / Irrigation Area / Council from Property Location Browser (SAPPA) | |
| | Heading - (DIVISION, EASEMENT, REDESIGNATION etc.) – check historical identifier (If non-metro), locality from Property Location Browser | |
| | Bar scale – check plan drawn to shown scale. | |
| | Bearing Datum Panel | |
| | OB Last Plan Ref | |
| Certification – all sheets | | |
| Plan | Boundaries – Check Administrative boundaries. (from Property Location Browser (SAPPA)) Show only if traverses subject land | |
| | Line work – BBL's and others – check pops. | |
| | Parcel numbers/Pieces/Schedule | |
| | Fixing to nearest street corner – all parcels fixed. | |
| | Background (Historical) Data – including vincula | |
| | Abuttals – from Property Location Browser (SAPPA) | |
| | Enlargement – If whole parcel shown then drawn to scale. | |
| | North Point – length and orientation of data correct. | |
| | Roads – name (from Property Location Browser), access, widths, offsites, vesting, transfer note | |
| | Data Presentation – scale, font, copied, | |
| | Natural Boundaries – show authority for plotting/scaling vide note | |
| | Occupation – shown on subject land, age and description where relevant | |
| | Party wall occupation note | |
| | PM Numbers/Symbols checked | |
| Easements | Data – fixed independently in each parcel. | |
| | Easement notes checked | |
| | Identifiers – not duplicated elsewhere on plan | |
| | Together Rights Defined – show vincula | |
| | Crown Land - Check CL for Underlease(s) / Redesignations – Title Details Search (Check CR ref) | |
| | Current Plans & Titles – Check for easements – Right of way to have authorising doc. no. | |
| | Service easements – DLC/TLC to have Sec 31appn in doc;<10m | |
| Definition | Closures & areas checked from data on plan as lodged - if approx.. area show to 3 significant figures | |
| | Sum of linear measurements and running chainages agree | |
| | Minimum PSM Requirements met | |
| | Outside DSA's, - MPs at street bends/curves/rural boundaries | |
| | Measurements shown to all marks | |
| | 'Pin to Pin/PM to PM' checks between plan data and field measurements | |
| | Comparisons with previous surveys and CT's | |
| | In DSA's checks between plan data joins and SDB coordinate joins within tolerance or error report lodged | |
| | Review basis for definition | |
| | Have all relevant marks/occupation been connected? | |
| | Is the extent of survey adequate to support definition? | |
| Survey Report (descriptive) attached (see SGD no 4) | | |

Certified Complete
(Licensed Surveyor)

Date/...../.....