

| COMMUNITY PLAN - CHECKLIST FOR CLIENTS | | Plan Presentation Requirements (PPR) reference | ✓ |
|--|--|--|---|
| TEXTUAL SHEET (s) | PLAN PURPOSE – Check correct plan purpose and plan type | 2.1 | |
| | AREA NAME – Check Register Search for a Certificate of Title / Property Location Browser (PLB) SAPPA | 2.51 | |
| | COUNCIL | 2.53 | |
| | LAST PLAN | 2.54 | |
| | DEVELOPMENT NO. | 2.55.2 | |
| | AGENT DETAILS | 3.1 | |
| | AGENT CODE – must be shown | 3.2 | |
| | REFERENCE | 3.3 | |
| | CERTIFICATION | 3.4 | |
| | SUBJECT TITLE DETAILS | | |
| | PREFIX / VOLUME / FOLIO / OTHER | 4.1 – 4.5 | |
| | PARCEL TYPE / PARCEL NUMBER / PLAN TYPE / PLAN NUMBER | 4.6 – 4.9 | |
| | HUNDRED / IA / DIVISION / TOWN | 4.10 – 4.11 | |
| | OTHER TITLES AFFECTED | 4.14 | |
| | EASEMENT DETAILS – View tables 5.6, 5.7, 5.8 AND 5.11 | | |
| | STATUS / LAND BURDENED / FORM | 5.3 – 5.5 | |
| | CATEGORY / IDENTIFIER / PURPOSE | 5.6 – 5.8 | |
| | IN FAVOUR OF | 5.9 & 5.10 | |
| | CREATION | 5.11 | |
| | ANNOTATIONS | 6.0 | |
| | SERVICE EASEMENTS – DLC/TLC to have Sec 31 application in Document; <10m | TABLES 5.7 – 5.9 | |
| DIAGRAM SHEET (s) | PC PLANS – Closures and areas | | |
| | LOCATION PLAN – (Community Strata Plans – Site Plan and Floor Plans) | 9.14 | |
| | SERVICE INFRASTRUCTURE PLAN – or show note in annotations on TEXT SHEET | 9.15 – 9.16 | |
| | LOT ENTITLEMENT SHEET date of Valuer's certification is <6 months before appl'n lodged | 9.28 | |
| | ENCROACHMENTS – check Outer Boundary (OB) for encroachments over Roads and abutting allotments | 9.31 – 9.38 | |
| | ALLOTMENTS TO VEST AS PUBLIC ROAD(S) – RESERVE(S) | | |
| | COMMON PROPERTY C1, C2 – Identifiers with annotation note in text sheet are optional | | |
| | DEVELOPMENT LOT | 9.10 | |
| | LINEWORK – BBL'S and others – check pops | 7.14 – 7.15 | |
| | DATA PRESENTATION – Data/Bearings agree exactly with O.B. plan | 7.29 – 7.36 | |
| | NORTH POINT & BEARING DATUM | 7.16 & 7.69-7.71 | |
| | DIAGRAM SCALE AND BAR SCALE | 7.17 – 7.18 | |
| | PARCEL IDENTIFIERS, AREAS - Total Area | 7.26 & 7.28 7.40 – 7 - 45 | |
| | ALL ALLOTMENTS HAVE ACCESS and are FIXED TO STREET CORNER | 7.24 | |
| | COMMUNITY STRATA Height Limits on LOT Subs | 9.20 | |
| | ABUTTALS – Check Property Location Browser (SAPPA) | 7.50 – 7.53 | |
| | ROADS – name from PLB (SAPPA), access, widths, offsidess, vesting | 7.54 – 7.55 | |
| | ENLARGEMENT – If whole parcel shown then drawn to scale | 7.39 | |
| | EASEMENTS check for easements on current plans & titles – right of way to have creation document number | | |
| | EASEMENTS DATA – fixed independently in each parcel | 8.3 | |
| | EASEMENTS IDENTIFIERS – not duplicated elsewhere on plan | 5.7 | |
| EASEMENTS TOGETHER RIGHTS DEFINED – show vincula | 8.5 | | |
| SERVICE EASEMENTS – DLC / TLC to have Sec 31 application in doc: <10m | TABLES 5.7 – 5.9 | | |