

COMMUNITY PLAN - CHECKLIST FOR CLIENTS		Plan Presentation Guidelines (PPG) reference	✓
TEXTUAL SHEET (s)	PLAN PURPOSE – Check correct plan purpose and plan type	2.1	
	AREA NAME – Check TATS title / Property Location Browser (PLB)	2.51	
	MAP REFERENCE -Check Property Location Browser	2.52	
	COUNCIL	2.53	
	LAST PLAN	2.54	
	DEVELOPMENT NO.	2.55.2	
	AGENT DETAILS	3.1	
	AGENT CODE – must be shown	3.2	
	REFERENCE	3.3	
	CERTIFICATION	3.4	
	SUBJECT TITLE DETAILS		
	PREFIX / VOLUME / FOLIO / OTHER	4.1 – 4.5	
	PARCEL TYPE / PARCEL NUMBER / PLAN TYPE / PLAN NUMBER	4.6 – 4.9	
	HUNDRED / IA / DIVISION / TOWN	4.10 – 4.11	
	REFERENCE / REFERENCE NUMBER – Only show if in non-metro area– see PPG Table 2.3	4.12 – 4.13	
	OTHER TITLES AFFECTED	4.14	
	EASEMENT DETAILS – View tables 5.6, 5.7, 5.8 AND 5.11		
	STATUS / LAND BURDENED / FORM	5.3 – 5.5	
	CATEGORY / IDENTIFIER / PURPOSE	5.6 – 5.8	
	IN FAVOUR OF	5.9 & 5.10	
	CREATION	5.11	
	ANNOTATIONS	6.0	
	SERVICE EASEMENTS – DLC/TLC to have Sec 31 application in Document; <10m	TABLES 5.7 – 5.9	
	DIAGRAM SHEET (s)	PC PLANS – Closures and areas	
LOCATION PLAN – (Community Strata Plans – Site Plan and Floor Plans)		9.14	
SERVICE INFRASTRUCTURE PLAN – or show note in annotations on TEXT SHEET		9.15 – 9.16	
LOT ENTITLEMENT SHEET date of Valuer's certification is <6 months before appl'n lodged		9.28	
ENCROACHMENTS – check Outer Boundary (OB) for encroachments over Roads and abutting allotments		9.31 – 9.38	
ALLOTMENTS TO VEST AS PUBLIC ROAD(S) – RESERVE(S)			
COMMON PROPERTY C1, C2 – Identifiers with annotation note in text sheet are optional			
DEVELOPMENT LOT		9.10	
LINEWORK – BBL'S and others – check pops		7.14 – 7.15	
DATA PRESENTATION – Data/Bearings agree exactly with O.B. plan		7.29 – 7.36	
NORTH POINT & BEARING DATUM		7.16 & 7.69-7.71	
DIAGRAM SCALE AND BAR SCALE		7.17 – 7.18	
PARCEL IDENTIFIERS, AREAS - Total Area		7.26 & 7.28 7.40 – 7 - 45	
ALL ALLOTMENTS HAVE ACCESS and are FIXED TO STREET CORNER		7.24	
COMMUNITY STRATA Height Limits on LOT Subs		9.20	
ABUTTALS – Check Property Location Browser		7.50 – 7.53	
ROADS – name from PLB, access, widths, offsidcs, vesting		7.54 – 7.55	
ENLARGEMENT – If whole parcel shown then drawn to scale		7.39	
EASEMENTS check for easements on current plans & titles – right of way to have creation document number			
EASEMENTS DATA – fixed independently in each parcel		8.3	
EASEMENTS IDENTIFIERS – not duplicated elsewhere on plan		5.7	
EASEMENTS TOGETHER RIGHTS DEFINED – show vincula		8.5	
SERVICE EASEMENTS – DLC / TLC to have Sec 31 application in doc: <10m		TABLES 5.7 – 5.9	