

COMMUNITY PLAN - CHECKLIST FOR CLIENTS		Plan Presentation Guidelines (PPG) reference	✓
TEXTUAL SHEET (s)	PLAN PURPOSE – Check correct plan purpose and plan type	2.1	
	AREA NAME – Check TATS title / Property Location Browser (PLB)	2.51	
	MAP REFERENCE -Check Property Location Browser	2.52	
	COUNCIL	2.53	
	LAST PLAN	2.54	
	DEVELOPMENT NO.	2.55.2	
	AGENT DETAILS	3.1	
	AGENT CODE – must be shown	3.2	
	REFERENCE	3.3	
	CERTIFICATION	3.4	
	SUBJECT TITLE DETAILS		
	PREFIX / VOLUME / FOLIO / OTHER	4.1 – 4.5	
	PARCEL TYPE / PARCEL NUMBER / PLAN TYPE / PLAN NUMBER	4.6 – 4.9	
	HUNDRED / IA / DIVISION / TOWN	4.10 – 4.11	
	REFERENCE / REFERENCE NUMBER – Only show if in non-metro area– see PPG Table 2.3	4.12 – 4.13	
	OTHER TITLES AFFECTED	4.14	
	EASEMENT DETAILS – View tables 5.6, 5.7, 5.8 AND 5.11		
	STATUS / LAND BURDENED / FORM	5.3 – 5.5	
	CATEGORY / IDENTIFIER / PURPOSE	5.6 – 5.8	
	IN FAVOUR OF	5.9 & 5.10	
	CREATION	5.11	
	ANNOTATIONS	6.0	
	SERVICE EASEMENTS – DLC/TLC to have Sec 31 application in Document; <10m	TABLES 5.7 – 5.9	
DIAGRAM SHEET (s)	PC PLANS – Closures and areas		
	LOCATION PLAN – (Community Strata Plans – Site Plan and Floor Plans)	9.14	
	SERVICE INFRASTRUCTURE PLAN – or show note in annotations on TEXT SHEET	9.15 – 9.16	
	LOT ENTITLEMENT SHEET date of Valuer's certification is <6 months before appl'n lodged	9.28	
	ENCROACHMENTS – check Outer Boundary (OB) for encroachments over Roads and abutting allotments	9.31 – 9.38	
	ALLOTMENTS TO VEST AS PUBLIC ROAD(S) – RESERVE(S)		
	COMMON PROPERTY C1, C2 – Identifiers with annotation note in text sheet are optional		
	DEVELOPMENT LOT	9.10	
	LINEWORK – BBL'S and others – check pops	7.14 – 7.15	
	DATA PRESENTATION – Data/Bearings agree exactly with O.B. plan	7.29 – 7.36	
	NORTH POINT & BEARING DATUM	7.16 & 7.69-7.71	
	DIAGRAM SCALE AND BAR SCALE	7.17 – 7.18	
	PARCEL IDENTIFIERS, AREAS - Total Area	7.26 & 7.28 7.40 – 7 - 45	
	ALL ALLOTMENTS HAVE ACCESS and are FIXED TO STREET CORNER	7.24	
	COMMUNITY STRATA Height Limits on LOT Subs	9.20	
	ABUTTALS – Check Property Location Browser	7.50 – 7.53	
	ROADS – name from PLB, access, widths, offsidess, vesting	7.54 – 7.55	
	ENLARGEMENT – If whole parcel shown then drawn to scale	7.39	
	EASEMENTS check for easements on current plans & titles – right of way to have creation document number		
	EASEMENTS DATA – fixed independently in each parcel	8.3	
	EASEMENTS IDENTIFIERS – not duplicated elsewhere on plan	5.7	
	EASEMENTS TOGETHER RIGHTS DEFINED – show vincula	8.5	
	SERVICE EASEMENTS – DLC / TLC to have Sec 31 application in doc: <10m	TABLES 5.7 – 5.9	