

# Unit Entitlement Sheet

*These Guidance Notes are of a general nature and are not intended to, and cannot, replace the advice of a Legal Practitioner or Registered Conveyancer.*

## GENERAL INFORMATION

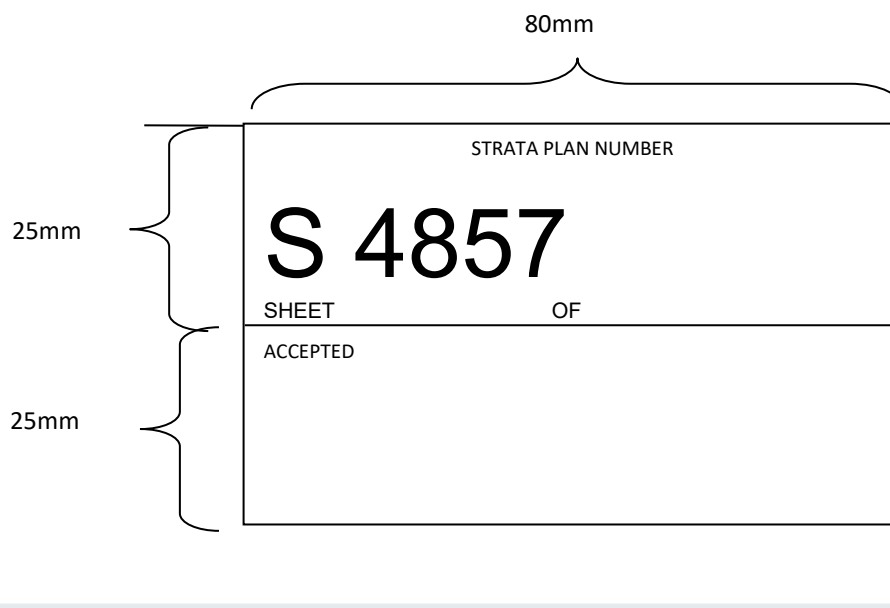
- \* Unit Entitlements determine the shares in which unit owners make monetary contributions to the strata corporation and are responsible for liabilities of the corporation and the shares in which the assets of the corporation are divided on cancellation.
- \* The Unit Entitlement sheet must be lodged with the relevant application under the Strata Titles Act 1988.

## REQUIREMENTS

- \* The Unit Entitlement sheet must be:
  - A4 size (210mm x 297mm)
  - Printed on 110 gsm white paper
  - Printed in Landscape
  - Outside borders must be 15mm from edge of page
- \* The Unit Entitlement sheet must show a:
  - Heading of "UNIT ENTITLEMENT SHEET" in upper case with a font size of 18 point
  - Panel
  - Schedule of Unit Entitlements
  - Certificate of Land Valuer

### Panel

- \* The panel on the Unit Entitlement Sheet is required to be in the following format and is to:
  - Be located in the top right-hand corner of the page
  - Comprise the information at the dimensions shown



- \* The required information to be shown in the panel must be in upper case with a font size of 8 point, except for the prefix of "S" and the plan number, which must be in upper case with a font size of 36 point.
- \* Strata Plan number to be inserted.

### Schedule of Unit Entitlements

- \* Unit Entitlements must be shown in a schedule box in upper case with a font size of 12 point in the following format:

<b>SCHEDULE OF UNIT ENTITLEMENTS</b>	
<b>UNIT</b>	<b>UNIT ENTITLEMENT</b>
<b>AGGREGATE</b>	<b>10000</b>

- \* Unit Entitlements must be shown as a whole number
- \* Unit numbers should be shown in ascending order
- \* The aggregate of the Unit Entitlements must be 10000
- \* Where there is more than one Unit Entitlement sheet for a plan, the aggregate is to be shown on the last sheet
- \* Allotments vesting as a public road or reserve must not be shown in the Schedule of Unit Entitlements.

### Certificate of Land Valuer

- \* The Certificate of Land Valuer must:
- \* Be located in the bottom right hand corner of the page
  - Have a font size of 8 point and be in the following format

CERTIFICATE OF LAND VALUER

I.....

being a land valuer within the meaning of the Land Valuers Act 1996 certify that the schedule is correct for the purposes of the Strata Titles Act 1988.

Dated the      day of                      20

- \* A Land Valuer must certify the Land Valuer's certificate on the Unit Entitlement Sheet

FORM UNIT ENTITLEMENT SHEET (Version 2)



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